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Freedom Property Management specializes in managing residential and commercial real estate in the Northern Virginia area. Our clientele includes local investors, military, foreign service personnel assigned internationally as well as local homeowners who opted to rent their homes and move up instead of taking a loss on the sale of their homes. We are a full service management company offering different levels of service as follows:

Lease-Only Service (Fee: One Month's Rent):

- Place Property in MLS for rent
- Place sign and lockbox on property
- Advertise property in local publication and online
- Process rental application by verifying rental references, employment, eviction, credit history plus criminal background search
- Reporting the applicants qualifications to owner for final approval
- Preparation of the lease documents
- Conduct move-in inspection including full digital photography of inside and outside of property
- Collect and disburse the 1st month's rent and security deposits

Basic Management Service (Fee: 8% of gross rents collected*):

- Collect monthly rents and deposit into PM Escrow account
- Pay any approved invoices
- Provide 24 hour emergency service
- Process all work orders
- Supervise any vendor activity
- Send monthly disbursement to owner, or deposit into designated account
- Send monthly statement of activity to owner
- Provide end of year statement and 1099 for each property
- Conduct written inspection of property every 6 months
- Negotiate and prepare any lease renewal agreements between owner and tenant
- Sending pay or quit notices and filing unlawful detainers (if necessary)

Additional Services:

- Making Mortgage payments: 1%
- Making HOA/Condo payments: 1%
- Vacant property supervision: \$100 per month

Additional Fee Schedule:

- Processing fees (paid by tenants) \$40.00 per person
- Lease-Renewal Fee \$150.00

***Minimum Fee is \$100 Per Month**